



NICOLE GALLOWAY, CPA
Missouri State Auditor

PAID INTERNSHIP OPPORTUNITY

The Missouri State Auditor's Office (SAO) seeks a **Communications Intern** for a part-time, paid internship in Jefferson City, MO beginning in August 2016.

The SAO serves as Missouri's independent watchdog agency, working to ensure the proper use of public funds and to improve the efficiency and effectiveness of Missouri government by performing audits of state agencies, boards and commissions, the circuit court system, Missouri counties that do not have a county auditor, and other political subdivisions around the state upon petitions by the voters.

The SAO's communications team works closely with audit staff to share audit results with the public and to engage Missouri citizens in the audit process.

The **Communications Intern** will assist with tracking and entering data, developing outreach materials and strategies, and other duties as assigned.

The intern will be expected to work 15-20 hours/week and will be paid \$10/hour.

QUALIFICATIONS:

Current student attending an accredited college or university majoring in Communications, Public Relations, Political Science, Marketing, or a closely related field.

APPLICATION PROCESS:

In order to be considered for this position, please submit employment application, cover letter, resume, copy of transcripts, brief writing sample, and contact information for three professional references to:

Office of the Missouri State Auditor
ATTN: Human Resources Manager
P.O. Box 869
Jefferson City, MO 65102
Fax: (573) 751-7984
Email: sherrie.brown@auditor.mo.gov

Employment Application can be located on our website at: auditor.mo.gov